

2023 Fee Billing Options and Debit Order Form

Attached hereto is the fee schedule for 2023 detailing the basic school fees together with additional costs payable to the College.

**Monthly fees are calculated over 11 months (January to November) inclusive.
(Grade 12 over 10 months January to October inclusive)
Monthly tuition payments will only be accepted by debit order.**

Payment Plan Options

See attached fee schedule for the different payment plan options

Electronic Transfer or Direct Banking into Parklands College Account- Annual and Quarterly Billing only

Reference No.: Supply your child/ren account number/s to facilitate the correct account allocation

Cash and Foreign Currency: Bank charges will be debited to your account

Bank Deposits: Kindly inform the finance department of bank deposits by telephone or email (Debtors@parklands.co.za)

Debit Orders- Compulsory for All monthly Billing, Optional for Quarterly Billing

These are effective on the first day of each month, 1 January to 1 November (January to October for Grade 12)

Arrears

Learners will be suspended should fees fall into arrears. In the unfortunate event of Parklands College instituting action against a defaulter, the account will be handed to our attorneys for collection, and all costs incurred for the recovery of such amounts will be for the defaulter's account (including costs on the scales as between the attorney and the client).

Notice

The College requires written notice a full quarter in advance of a parent's intention to remove a learner from the College, failing which the following quarters fees will fall due in lieu of notice.

Co-curricular activities

Optional extra murals are charged per quarter unless otherwise stated. The full quarter's fee will be charged in the event of a learner attending more than one lesson in a selected activity. Learners who commit to a specific activity will be billed for the full quarter.

Please could all Parents of new learners, current parents who wish to be billed monthly and those who wish to change their present payment plan or billing option, kindly complete the following documents and return by 21st November 2022 via e-mail to debtors@parklands.co.za.

In the event that the form is not returned we will automatically assume that the same billing and payment method as 2022 will apply.

"May we take this opportunity to thank all our Parents for your continued support"



Name of parent:

Name of child/ren:

Grade:

Roth Educational Services (Pty) Ltd. T/A

Parklands College

Raats Drive, Table View, 7441

SCHOOL FEE ACCOUNT NUMBER:

PAYMENT OPTIONS			
	<i>Monthly in Advance</i>	<i>Quarterly in Advance</i>	<i>Annually in Advance</i>
Please indicate Required Billing Method			
Payment Method Confirmation	VIA DEBIT ORDER ONLY *	VIA DEBIT ORDER* OR ELECTRONIC PAYMENT	VIA ELECTRONIC PAYMENT

Any other arrangement can only be made with the consent of the Financial Manager, in writing and will be subject to a credit check

Signature..... Date: Telephone Number:

* A Debit Order instruction form is attached and must be completed in full.

DEBIT ORDER AUTHORISATION

Kindly complete and return by 21st November 2022 and e-mail to Debtors@parklands.co.za



Name of parent:

Name of child/ren:

Grade:

Roth Educational Services (Pty) Ltd. T/A
Parklands College
 Raats Drive, Table View, 7441

SCHOOL FEE ACCOUNT NUMBER:

MY BANK ACCOUNT DETAILS ARE AS FOLLOWS												
Bank:												
Branch Name and Town:												
Branch Number												
Bank Account Number												
Type of Account: Delete where not applicable	CURRENT (CHEQUE)				SAVINGS				TRANSMISION			

I/We hereby request, "instruct" and authorise you to draw against my/our account with the above mentioned bank (or any other bank or branch to which I/we may transfer my/our account) the fixed amount of:

R..... (Amount in words,)

the amount necessary for payment of the instalment due in respect of the above mentioned fee account on the 1st day of

each month/quarter commencing on

I/we further request that the fixed amount be increased by the amount of additional fees included on the school account from time to time in respect of co-curricular tuition, aftercare and other costs or services requested by me/us and reflected on the monthly account.

All such withdrawals from my/our bank account by you shall be treated as though they had been signed by me/us personally. I/We agree to pay any bank charges relating to this debit order instruction. This authority may be cancelled by me/us by giving you thirty days notice in writing, sent by prepaid registered post, but I/we understand that I/we shall not be entitled to any refund of amounts which you have withdrawn while this authority was in force if such amounts were legally owing to you. Receipt of this instruction by you shall be regarded as receipt thereof by my/our bank (whichever it is or will be).

ASSIGNMENT:

I/We acknowledge that the party hereby authorised to effect the drawing(s) against my/our account may not cede or assign any of its rights to any third party without my/our prior written consent and that I/we may not delegate any of my/our obligations in terms of this contract/authority to any third party without prior written consent of the authorised party.

Signed.....on this.....day of

.....
Signature of account holder

.....
Assisted By (Where legally necessary)

.....
Capacity